



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer-
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
Director of Mental Health
Director of Public Social Services

At the Budget Deliberations held June 23, 2003, the Board took the following action:

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The following item was called up for consideration:

Director of Public Social Services' attached recommendation to approve the Board-directed CalWORKs funding recommendations process:

1. Adopt the consensus recommendations of the stakeholders in the amount of \$44.5 million (99% of the projected available funding);
2. Determine how to allocate the remaining \$500,000 (1% of the projected available funding) among the divergent recommendations of the stakeholders;
3. Approve the consensus contingency recommendation of the stakeholders to allocate \$4.5 million for the Youth Jobs program for the period July through September 2004, subject to available funding in Fiscal Year (FY) 2004-05;
4. Delegate authority to the Director of Public Social Services to negotiate, prepare, and execute amendments and/or documents necessary to extend the contractual agreements for the contracts for the period July 1, 2003 through June 30, 2004. Approval of County Counsel and the Chief Administrative Officer will be obtained prior to executing such contracts and extension amendments, and the Director will notify the Chief Administrative Officer in writing within ten business days after execution;

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5. Delegate authority to the Director of Public Social Services to negotiate, prepare and execute a sole source contract with the Los Angeles County Office of Education (LACOE), effective one day after the Director's approval through June 30, 2004, to provide CalWORKs Coordination Services for Adult Schools and Regional Occupational Centers and Programs (ROC/Ps) outside the Los Angeles Unified School District (LAUSD). The total cost of the contract with LACOE is \$800,000, while the corresponding contract with LAUSD will be for \$1.2 million;
6. Authorize any funds allocated by the Board on March 4, 2003 for the period July through September 2003 to be utilized through June 30, 2004;
7. Instruct the Director of Public Social Services to reconvene the stakeholders by June 2004 to develop recommendations to the Board regarding the utilization of any Performance Incentives available for FY 2004-05, beyond the \$4.5 million for Youth Jobs, provided that such recommendations shall be limited to those programs and services identified; and
8. Authorize the Chief Administrative Officer to execute changes in FY 2003-04 departmental budgets in accordance with the Board's action on these recommendations.

Supervisor Knabe made the following statement:

“Although the allocation of Performance Incentive dollars for Vehicle Repair does not have unanimous support, the concept of Vehicle Repair for CalWORKs participants merits further exploration. In many cases, public transportation does not work for CalWORKs participants in not only their search to find employment but in the transportation to their jobs once hired. Further, in many instances, the car repairs are too costly for their wages. If repairing their older vehicles could assist them in locating and maintaining employment, then we should try to be creative in identifying a program that could have a positive impact.

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“One option not yet considered is the potential for auto mechanic training programs offered at Community Colleges, Regional Occupational Centers, High Schools and Adult Schools to use vehicles owned by CalWORKs participants as hands on curriculum for the students enrolled. If structured correctly, this could be a win-win program.”

Therefore, on motion of Supervisor Knabe, seconded by Supervisor Antonovich, unanimously carried, the Board instructed the Director of Public Social Services to explore with the Community Colleges, the Regional Occupational Centers, Community Adult Schools as well as the Los Angeles County Office of Education and the Los Angeles Unified School District, the potential for their auto mechanic students to perform vehicle repairs for CalWORKs participants and to report back in 60 days with findings and recommendations.

The following statement was entered into the record for Supervisor Burke and Supervisor Molina:

“The reduction of available Performance Incentive Funds from the State of California created the need to reevaluate the Long Term Family Self Sufficiency (LTFSS) Plan. In order to conduct an equitable distribution of limited funds, the Board of Supervisors encouraged the participation of a diverse group of community advocates and organizations to represent the interests of CalWORKs participants. Following unprecedented collaboration with County departments and other agencies, the Stakeholders reached consensus on 99% of all available funding. In order to uphold the integrity of the process, we need to support the Stakeholder’s recommendations in a fiscally prudent manner and allocate the remaining 1% of funds with the best interest of CalWORKs participants in mind.”

Therefore, on motion of Supervisor Burke, seconded by Supervisor Molina, unanimously carried, the Board approved the Director of Public Social Services’ attached recommendations as follows:

1. Adopted Recommendation 1, with the following modifications:
 - a. Eliminate the funding for community outreach within the recommended funding for Services to Time-Limited Adults with a corresponding reduction in the funding for Services to Time-Limited Adults from \$2,500,000 to \$2,200,000; and
 - b. Eliminate the recommended \$450,000 for Youth Jobs.

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2. Allocated the \$500,000 where there was divergence among the Stakeholders to the Careers in Child Care Program.
3. Adopted Recommendation 3, with the modification that up to \$450,000 of the \$4.5 million recommended on a contingency basis for the Youth Jobs program for July-September 2004 may be utilized commencing February 2004 for the preparatory costs of the Summer 2004 Youth Jobs program, subject to the availability of funding.
4. Adopted Recommendations 4, 5, 6, 7, and 8.
5. Allocated funding for the Community-Based Teen Services Program (LTFSS #17) and Services to Teens with Special Needs Program (LTFSS #18) as follows:
 - a. \$750,000 shall be allocated from July-October 2003. This funding is available due to the modifications to Recommendation 1;
 - b. \$1,500,000 shall be allocated from November 2003-June 2004, subject to the availability of funding and the Director of Public Social Services and the Chief Administrative Officer shall determine that this funding is available to the extent that: (1) the actual amount of available Performance Incentives and/or preserved NCC exceeds \$45 million; and/or (2) some portion of the funding allocated pursuant to Recommendation 1 is not needed due to higher-than-projected CalWORKs Single Allocation funding in FY 2003-04;
 - c. This funding shall only be allocated to contractors and/or subcontractors who, by June 30, 2003, have secured other funds, excluding in-kind contributions, which will enable the contractor or sub-contractor to expend \$1.00 in funding which is independent of this motion for every \$1.00 of this funding during FY 2003-04;
 - d. In the event that the total other funds secured by these contractors and/or subcontractors, by June 30, 2003, for FY 2003-04 exceed the funding available under this recommendation, the Director of Public Social Services shall allocate this funding proportionate to the matching funds secured by the contractors, provided that no contractor shall receive funding which exceeds 50 percent of the contractor's FY 2002-03 level of Performance Incentives funding; and

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- e. Delegated authority to the Director of Public Social Services to negotiate, prepare, and execute the documents necessary to amend existing contracts, execute renewal contracts, and/or execute new contracts in order to implement this funding allocation, subject to prior approval of any such documents by the Chief Administrative Officer and County Counsel and notice to the Chief Administrative Officer within ten business days after execution.
- 6. Instructed the Director of Public Social Services to implement a 2-month pilot project for specialized outreach to CalWORKs participants who have exhausted their CalWORKs 60-month time limit or are within 12 months of reaching the 60-month time limit with the pilot to function as follows:
 - a. The target population for this outreach pilot shall be participants whose primary language is Armenian, Cambodian, Chinese, Korean or Vietnamese, since those participants are disproportionately represented among CalWORKs participants who exhausted their time limit from January to April 2003;
 - b. In consultation with the Director of Public Social Services, instructed the Director of Mental Health to identify one or more CalWORKs mental health contractors to participate in the pilot with the identified contractor(s) to have expertise in working with members of the target population;
 - c. Ordered that the selected contractor(s) establish telephone contact with at least 1,000 CalWORKs participants from the target population who have exhausted or are within 12 months of the 60-month time limit. Based on training from the Department of Public Social Services, the contractor(s) shall provide information about time limits and available services, identify services which the participant may wish to pursue, refer the participant to the appropriate GAIN Services Worker/RITE Case Manager for services, and make follow-up phone calls as needed to the participant, case manager, and/or direct service provider;
 - d. During the 2-month period of outreach by the selected contractor(s), DPSS staff shall conduct similar telephone outreach to at least 1,000 CalWORKs participants from the same target population; and

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- e. Instructed the Director of Public Social Services, within 60 days of completion of the pilot, to report back to the Board with the results of the pilot and a recommendation as to whether community outreach to CalWORKs participants who have reached or are within 12 months of the 60-month time limit should be implemented. If the Director recommends implementation of these services, the Director shall identify whether any funding is available for these services in FY 2003-04, the recommended level of funding, and the recommended target population, which may include any or all of the CalWORKs caseload.

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Attachment

Copies distributed:
Each Supervisor
County Counsel